

## **Reserve Detailing Q & A**

**Q1. What are the actual mechanics of the process following the submission of the Reserve Preference Sheet? (e.g.: Do we call you? Will info pass through the CO's?)**

**A1.** Assignment procedures: In order to request duty preferences, 1655 officers must submit to the detailers an Information Update and Duty Preference Form. This is located on the PERS 448 web site at:

<http://www.persnet.navy.mil/pers448/p448home.htm>

Once the detailers complete the assignment, the personnel/billet assignment information will be provided to COMNAVRESFORCOM for orders preparation. The orders will be sent with copies to the detailer, officer concerned and the gaining/losing commands.

**Q2. If COs/Directors are to be picked first, will they have a say in who else joins their units?**

**A2.** Currently the plan is to select the directors of the new units and consult them for recommendations for the remaining billets. The Chief of Information, in coordination with the Reserve Chief of Information, will make final decisions.

**Q3. Will you/how will you access our FITREPS/records in making your placements?**

**A3.** The detailers have access to the EMPRS system for both active duty and reserve officers. This allows the detailers to review fitness reports and other administrative data.

**Q4. How will detailers take into account location of drilling reservist when assigning? What effect will a lack of flexibility in drilling location have on career advancement?**

**A4.** The detailers will make decisions based on the detailing triad, balancing the needs of the Navy, with the career needs of the individual, with the personal desires of the individual. The requirements for the new billets can be found on the PERS 448 website. If a reservist is not able to meet the requirements for drilling, it will probably affect career advancement. Our goal is to detail everyone for success. Those who cannot meet the requirements, however, cannot expect to continue in a successful career.

**Q5. Will the information from the preference sheet be entered into a database? How will it be updated (frequency, method)?**

**A5.** The information from the preference sheet will be retained and maintained by PERS 448. The information is being entered into a spreadsheet that can be sorted in various ways to assist in the detailing process. Whenever an officer wants to change duty preference information, he/she must contact the detailers.

The senior officers (O-5/O-6) will be managed by CAPT Betsy Bird, PERS-448. The junior officers (O-1 through O-4) will be managed by LCDR Darryn James, PERS-448B. The database will be managed by Ms. Jo Ann Taylor, PERS-448A.

**Q6. Is there or will there be a revised career path drafted for Reserve PAOs? Are there jobs to be considered extremely sought after for "hot runners?"**

**A6.** Under the newly established Assistant Chief of Information for Professional Development at CHINFO, a career path for reserve PAOs will be developed. Jobs that are involved with leadership and operations have historically been considered the most beneficial to one's career. I do not see that changing.

**Q7. All command requirements are not elaborated on in the Reserve Requirements Consolidated listing. Will the others follow or is it advisable to contact the Active Duty POC for information?**

**A7.** Reservists interested in filling billets that are not described in the consolidated listing are encouraged to contact the active duty POC listed on the PERS 448 web site.

**Q8. Will some 1655s be asked to resign? Transfer to VTU? If so, how will that notification occur?**

**A8.** There are more reserve public affairs officers than billets in the new organization. Therefore, some reservists will be transferred to the VTU. This decision will be made by COMNAVRESFORCOM and will be based on current Force Manpower policies in effect for that fiscal year. Officers who are to be transferred to non-pay (VTU) will receive orders to this effect from COMNAVRESFORCOM N1.

**Q9. What will happen to PAOs already assigned to a unit? Can they count on being taken out of their current billet and assigned somewhere else?**

**A9.** The detailers will look at all of the billets and consider duty preferences of the individuals. While our expectation is that most officers will be reassigned, there may be cases where individuals will remain in the same geographic location.

**Q10. How will the dream sheet and detailing assignments affect personnel in a transition phase right now? (e.g. they may have orders to another unit between now and say, June or October)**

**A10.** Assignments directed by PERS 448 will have precedence over any existing or pending orders currently in effect. Existing assignments will remain in effect until modified by PERS 448 action or otherwise modified by higher authority (ie, execution of COMNAVRESFORCOM Endstrength/Force Shaping policies).

**Q11. Will 1655's be allowed to pursue opportunities outside the PA community due to the reduction of billets by registering for 1XXX billets on the APPLY program? (Keeping in mind the deadline for FY04 Apply Board is Apr 30)**

**A11.** PAOs are eligible to request Navy Emergency Liaison Preparedness Officer (NEPLO) and 1XXX (non-1655 line officer) billets via Apply. PAOs desiring NEPLO/1XXX billets must register and make billet assignments via Apply. However, assignment to a 1650 billet by PERS 448 takes precedence over assignments via the Apply board. Integrating PAOs into the active duty detailing process has eliminated the need for submitting interim fill and overgrade waivers for 1655 officers.

**Q12. When will we know the results of the detailing process? How will they be published?**

**A12.** The current plan is to identify unit Directors and O-6/O-5 IMA's first, then assign the remaining billets. Selection of Directors should be completed by the first week of May. Others will be assigned with a goal of sending out orders by the end of August, for report date of October 2004. Again, COMNAVRESFOR will still maintain the orders preparation for these new assignments. The monthly PAO Community Roster (sent out via TEAM PAO e-mails) will include information on the Directors and REDCOM PAOs. More details concerning posting of all billets will follow.